Event Date/Time:	Location: CICU HKU	Type of Event: CAT / Code Blue / eCPR / Other:
Huddle Leader:	Huddle Start Time:	Huddle End Time:
HUDDLE LEADER  Tell participants about the goals of huddle:  Collect facts about the event  This is not a test –no "right answers"  Gain insight into how our team works	Discuss the below questions (this column only) with the whole group after small forms are completed.  Systems- Level Issues:	Was this patient identified as high risk (watcher, "hot spot," etc)?     Yes /No     a. If yes, to what degree was decompensation anticipated?     Strongly / Somewhat / Neutral / Not at all     Details:
<ul> <li>complete small forms</li> <li>Should take 5 minutes or less</li> <li>Try to complete as close to event as possible</li> </ul>	Items for follow-up:	<ul> <li>2. What was the patient: nurse assignment for this patient? &gt;3:1 3:1 1:1 1:&gt;1 </li> <li>3. Were roles assigned? No/Yes (by whom?)</li> </ul>
PLEASE COMPLETE THE FOLLOWING  TED tool (this packet) Participant feedback cards (collect all) If applicable: telemetry (print or copy EKG) Yellow copy of code recording form Put packet in BEAR basket Email notification of event to	Lessons Learned/What went well?:	<ul> <li>4. Briefly describe:         <ul> <li>□ Problems with equipment/supplies:</li> <li>□ Other concurrent events in the unit:</li> </ul> </li> <li>5. The following roles were assigned (names):</li> </ul>
TIPS Focus Participants on:  • Their actions/thoughts rather than those of		MD Team Lead RN Team Lead Pt's RN /RN 1 Recorder
others • Direct and respectful words  Address emotional responses following fact collection when possible  Need help facilitating? Email us!  BEARDebrief@childrensnational.org	End result of event (patient disposition):	Med prep  CPR  Respiratory  "Runner"  Other  Other:  RN 2 (if applicable)
Briefly describe the patient(history, rea	son for admission).	MD Assist (if applicable)

For QI purposes only; privileged and confidential

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